



LOS ANGELES COMMUNITY COLLEGE DISTRICT

Bench Contract Request for Resource

IMPORTANT NOTE: THIS POSTING IS INTENDED FOR PRE-QUALIFIED PROFESSIONAL SERVICES FIRMS; DIRECT CANDIDATE RESPONSES WILL NOT BE ACCEPTED. IN THE EVENT THAT A CANDIDATE APPEARS IN MORE THAN ONE FIRM SUBMISSION, THAT CANDIDATE RESUME SHALL BE DISCARDED FOR ALL INSTANCES IN WHICH IT APPEARS.

Posting: SAC-111 RE-ISSUED
Position Title: Project Manager IV - V (College Project Director)

Location: College
Post Date: February 14, 2017
Due Date: February 24, 2013, 2:00 PM
Short list post: Week of February 27, 2017
Interviews: March 2017
Number of positions: 1
Anticipated Start: March 2017

Instructions:

- Review the position description below.
- Please complete the qualifications template provided and attach a resume.
- Please ensure that all applications submitted fulfill the minimum requirements.
- Submit the Position Qualifications Template with electronic resumes via Planet Bids by the due date specified above.
- Direct any questions regarding this posting to the Planet Bids site.
- Do not contact District personnel or campus staff regarding this request.
- If a resume is submitted by more than one team, all submissions of that resume will be discarded.

PM IV

Position Description:

- Lead a construction team in accordance with district and program policies and procedures for College construction bond operations.
- Train team on all LACCD and PMO policies and procedures
- Follow and successfully execute program Quality Management System
- Report and collaborate with Program Management Office on all project matters
- Review and develop contract documents
- Plan, organize, direct, coordinate, and report performance of College Project Management team and construction projects.
- Identify risk and create risk mitigation plans successfully
- Documents and reports all project data accurately and in a timely manner
- Create and present project and college data clearly to multiple stakeholder groups
- Successfully manage and execute 10 to 40 projects simultaneously, ranging in construction value and complexity from \$10M to \$80M each.
- Successfully delivering construction projects on schedule and within budget



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- Coordination of budget and schedule information with the Relocation Project Manager regarding FF&E, Asset Disposition/Surplus, and Relocation
- Successfully closeout projects to include DSA closeout and PMO/District closeout
- Tracks all project status and provides management reports relative to overall progress relative to construction project delivery schedules
- Tracks status and provides management reports relative to scheduling, cost control, staffing and other related construction contract requirements
- Reviews and inspects construction site offices to assess performance of construction teams and adherence to legal requirements
- Reviews recommended actions in resolving disputes relative to construction projects
- Directs and assists in outreach efforts to provide information about college projects.
- Performs other related duties as assigned

Minimum Required Qualifications:

- 15 years experience in Management of multiple construction projects; experience within a large Capital Improvement program and familiarity with relevant Public Codes.
- 7 years experience in Educational Facility Construction preferred.
- BA or BS in Architecture, Engineering, Urban Planning, Construction Management or a closely related field. Additional qualifying experience in excess to the minimum stated above may be substituted for the required education on a year for year basis.

Preferred Qualifications:

- Experience utilizing Building Information Modeling (BIM)
- Knowledge of all parts of the project life cycle, to include master planning, design and closeout
- Experience in alternative delivery method
- Experience with using a web based project management system such as Proliance
- Experience in Leadership in Energy and Environmental Design (LEED) certified projects and/or the Collaborative for High Performing Schools (CHPS)
- Experience in Formal Construction Partnering
- Experience with Division of the State Architect (DSA) construction/design processes or similar
- A valid Certificate of Registration as an Architect by the California Architectural Board or Professional Engineer by the California State Board for Professional Engineers and Land Surveyors
- A valid Construction Manager (CCM) credential by the Construction Manager Certification Institute (CMCI)



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PM V

Position Description:

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- Review and develop contract documents
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- Identify risk and create risk mitigation plans successfully
- Documents and reports all project data accurately and in a timely manner
- Create and present project and college data clearly to multiple stakeholder groups
- Successfully manage and execute 10 to 40 projects simultaneously, ranging in construction value and complexity from \$10M to \$80M each.
- Successfully delivering construction projects on schedule and within budget
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- Successfully closeout projects to include DSA closeout and PMO/District closeout
- Tracks all project status and provides management reports relative to overall progress relative to construction project delivery schedules
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Billing Rate: \$225/hr rate depending on experience.