

The Construction Manager
Certification Institute
CM Certification



- Wear the symbol of leadership and accomplishment
- Be recognized as a professional
- Join a distinguished group of professionals

CMCI

Construction manager certification the future competitiveness and growth

The CCM designation is the means by which the profession:

- Defines its own content, standards of practice, and value.
- Identifies those best qualified to practice it.
- Offers an assurance of quality to those who employ its members.

The CM profession, and the construction industry in general, have clearly recognized the importance of this professional distinction, and its use is expanding dramatically every year. As recently as 1999, there were fewer than 100 Certified Construction Managers (CCMs).

As of Spring 2009, the Construction Manager Certification Institute has certified 1,145 Construction Managers. The ranks of America's CCMs have been growing by anywhere from 20 to 60 percent each year!

This enthusiastic support, across all market segments and specialties, demonstrates that:

- The construction industry sees the value of a formal credentialing program to identify qualified Construction Managers
- The CCM program administered by the Construction Manager Certification Institute (CMCI) meets that need.



ANSI Accredited

The Construction Manager Certification Program is the first industry professional certification program to achieve ANSI/ISO/IEC 17024 Personnel Certification Accreditation by the American National Standards Institute (ANSI).

ANSI accreditation indicates that the program process and procedures adhere to an international standard of excellence that is mobile and in the interest of public welfare.

ANSI's Personnel Certification Accreditation Program has been adopted as an American National Standard that gives assurance of the legitimacy of these accredited certification programs to state and federal organizations.

For industry professionals pursuing the credential, this milestone recognizes the CCM as a valid and meaningful designation.



CMCI is an independent administrative body of the Construction Management Association of America, that confers the Certified Construction Manager (CCM) designation. CCMs are professionals who have voluntarily met the prescribed criteria of the CCM program and who have a demonstrated capability and understanding of the CM Body of Knowledge.

Value of CM Certification to:

Individuals

- Achieving the CCM credential means recognition of your skills and knowledge, resulting in increased professional stature.
- The CCM is a major benefit in marketing yourself to potential employers, as well as in pursuing advancement within your current organization.
- CCM allows quicker entry into new job assignments and responsibilities, and enhances your value to both your organization and its clients.

CM Organizations

- The certification process provides an independent assessment of employee skills and knowledge based on national standards. It can guide your organization's training programs and identify the content required in your training.
- Because nationally certified people have highly "portable" credentials, CCM enhances your firm's ability to do business across state lines.
- Your marketing efforts will also benefit when you can point to CCMs on staff, since many owners give formal preference to CCMs in their bidder evaluations and the CCM is a recognized indicator of professional accomplishment.

Construction Owners

- Owner practitioners today are challenged to handle increasingly complex projects under more and more time pressure, often with shrinking resources.
- The CCM credential is one way owners can identify potential service providers who have the knowledge and skill to help meet these challenges. Seeking out and working with CCMs is a reliable route to smooth, successful project and program management.



is a vital key to th of our profession.



The CCM Qualification Process

There are four phases in the certification process:

1. Eligibility
2. Application
3. Candidacy
4. Examination

General information about the process is outlined below.

1. Eligibility

To become a Certified Construction Manager (CCM), you must have a requisite amount of experience and/or education. The eligibility requirements are:

- 48 months responsible in charge experience as a CM/PM in the qualifying areas as defined by the Qualification Matrix (right).
- Plus one of the following:
- An accredited undergraduate (4-year BA/BS level) or graduate degree in Construction Management, architecture, engineering or construction science.
 - A 2-year undergraduate accredited degree (AA/AS level) or certificate

in Construction Management, architecture, engineering or construction science AND 4 years experience in general design/construction.

- No degree/certificate in Construction Management, architecture, engineering or construction science AND 8 years experience in general design/construction.

2. Application

For this part of the process, you need to complete the application including documenting your project experience and providing your reference contacts.

Once your application is complete (all information and references received), it is forwarded to the Certification Board of Governors for review and evaluation.

The Board will make its recommendation to either advance to candidacy or deny candidacy.

3. Candidacy

If your completed application is approved by the CMCI Board of Governors, you will be advanced to candidacy and can sit for the CCM exam.



4. Examination

The CCM examination is a five-hour, closed book assessment at a testing facility hosted by CMCI's assessment vendor. Testing is done online and is available at the applicant's convenience. Please check the CMCI website for dates.

Passing the examination confers the designation as a Certified Construction Manager.

QUALIFICATIONS MATRIX

This matrix represents the functions/roles of a Construction Manager during project phases as defined by CMAA in its publication CM Standards of Practice. The boxed areas represent the MINIMUM qualifying experience for the 48-month CM experience. This is cumulative experience; you do not need 48 months in each area. In order to enroll in the program, you MUST have experience in the boxed areas. If you do not have the requisite experience, please do not submit an application at this time.

There are 30 possible experience areas: for each function/role and phase, ask yourself the following question:

In your position as (title) on (name) project, did the decisions you make directly impact the successful completion of the project and were you directly in responsible charge of Construction Management services and for protecting the interests of the project/owner?

		PHASE				
		Pre-Design	Design	Procurement	Construction	Post-Construction
FUNCTION / ROLE	Project Management	[_____]	[_____]	_____	[_____]	_____
	Cost Management	_____	[_____]	[_____]	[_____]	_____
	Time Management	_____	[_____]	_____	[_____]	_____
	Quality Management	_____	[_____]	_____	[_____]	[_____]
	Contract Administration	_____	_____	[_____]	[_____]	[_____]
	Safety Management	_____	_____	_____	[_____]	_____

CM Certification FAQs

How long does the certification process take?

Most applicants are certified within 4–7 months of submitting their applications. The length of time it takes to become certified depends on how quickly you can submit a completed application; how quickly the references respond; and how quickly you can take and pass the CCM exam.

How can I prepare for the exam? What should I study?

CMAA's Professional Development Department offers programs to help candidates prepare for the exam. Applicants should consult the Professional Development website for details.

What is the Project Documentation Requirement?

Applicants need to document 48 months of responsible-in-charge experience as a CM/PM. Only 48 months is required—more is not necessarily better.

How are reference letters submitted?

There is a required form for the reference letter. Upon receiving an application, all references will be contacted by CMCI. References must attest that the applicant's responsible-in-charge experience represented the owner's interest.

What does the exam test?

The exam tests general knowledge of Construction Management. Material is based on the six domains in the CMAA Body of Knowledge and is taken from the following sources: project experience, CM Standards of Practice, and the Foundation Course offered by the Association's Professional Development Department.

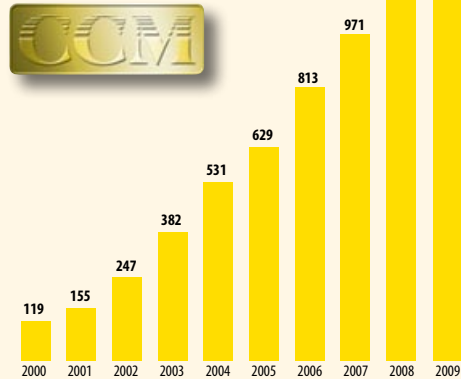
What are the requirements for continued CM certification?

Certification is an on-going, lifelong commitment that actually begins with becoming certified. CCMs must obtain re-certification points to maintain the CCM designation. CCMs are required to re-certify every three years by submitting evidence in two key areas: involvement in the profession and professional development.

Certification Program Fees

Application\$275
Examination\$275
Examination Cancellation Fee\$100
Examination Rescheduling Fee\$40
Exam Retake Fee\$100
Recertification Fee\$200

Total CCMs By Year



Testimonials

"As the skill sets and body of knowledge of construction management evolve, the professional certification process helps keep Construction Management executives in a lifetime-learning mode. Having completed the process, I can highly recommend it—even to those of you who are reluctant, as I was, to commit the time and energy."

— Takis Salpeas, CCM,
Parsons

"When I hire a general contractor, do I ask for a CCM? No. Why not? I see a CCM being more than just a person who can manage the construction phase. I want my CM to be a CCM because it assures me they can manage the entire process and they also know where I am coming from as an owner."

— Linda Phillips, CCM,
General Services Administration

"The certification process brings about an awareness of CM basics and clearly identifies them. Certification creates a broader perspective of CM applications in areas that may be missed by only following other practitioners. Certification helps CMs to demonstrate a level of proficiency for professional practice."

— Rick Rye, CCM,
Hill International, Inc.

"The Institution adopted the CCM certification for consultant services because this designation is the gold standard in the industry for professional Construction Management. Hiring CCMs assures an owner that the individuals with this designation have the knowledge, experience and integrity needed to manage projects and programs in today's complex environment."

— Robert Fraga, AIA,
Smithsonian Institution



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