

1/4/2017

# Construction Project Manager

**Division:** Department of Public Works

## Description

Serves as a project manager in the City of New Orleans Department of Public Works, supporting the repair and rebuilding of the streets, drainage, utilities, and other public works infrastructure in New Orleans.

Responsible for the various types of public works infrastructure capital improvement projects, including roadways, drainage, and public utilities through all phases of project delivery from initial planning, design, construction, and project closeout. Must be able to manage 10-20 projects simultaneously and establish strong, productive, collaborative relationships. Works closely with the Sewerage and Water Board of New Orleans and other City Departments to define project scopes of work, resource requirements, budgets, schedules, and deliverables. Prepares and periodically reviews and/or updates project execution plans. Oversees consultant architecture/engineering firms for design and construction administration. Provides design and engineering oversight to ensure projects are designed and constructed in coordination with the Capital Improvement Program. Provides City management with accurate and on-going status reports, recommends solutions for project issue resolution, coordinates design quality control and assurance, and manages contract, budget and claims. Communicates progress effectively with team members, senior management and the funding agencies, FEMA and GOHSEP.

The position requires a broad technical background and experience in various functions; a full and in depth understanding of procedures and authorization and appropriation processes; and a strong management background. Participates in program activities including presentations and communications, contract negotiations, amendments, change orders, and contract claims.

## Education

Preferred candidate shall possess a Bachelor's Degree in civil engineering.

## Qualifications

Two to five years of project management experience in public works infrastructure construction with a track record of successful delivery of projects on time and within budget preferred. A Professional Engineer license, Project Management Professional (PMP) certification, and/or

**Certified Construction Manager (CCM) is desirable.** Experience working on construction projects for the City of New Orleans and/or State of Louisiana is also preferred. Advanced degree preferred. Strong written and interpersonal skills, strong organizational skills, must possess the ability to prioritize assignments and build strong relationships. Must exhibit strong proficiency in Microsoft Word, Excel, and PowerPoint as well as project management systems such as project scheduling, scoping, budgeting, cost analysis, resource analysis, and reporting. Orleans Parish Residency Required. Candidate must relocate to or reside within Orleans Parish within 6 months.

## **How to apply**

Please email resumes to:

[mdjernigan@nola.gov](mailto:mdjernigan@nola.gov)

[tsylvain@nola.gov](mailto:tsylvain@nola.gov)

[lprieur@nola.gov](mailto:lprieur@nola.gov)

## **Entrance Salary**

60,000 – 90,000 (plus benefits)